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Friday 17 March 2017

Notice of Meeting

Dear Member

Overview and Scrutiny Management Committee

The **Overview and Scrutiny Management Committee** will meet in the **Meeting Room 1 - Town Hall, Huddersfield** at **9.30 am** on **Monday 27 March 2017**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft".

Julie Muscroft

Assistant Director of Legal, Governance and Monitoring

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Overview and Scrutiny Management Committee members are:-

Member

Councillor Julie Stewart-Turner (Chair)

Councillor Cahal Burke

Councillor Gulfam Asif

Councillor Ken Sims

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of Committee

To receive apologies for absence of Members who are unable to attend the meeting.

2: Minutes of Previous Meeting

1 - 8

To approve the Minutes of the meeting of the Committee held on 06 March 2017.

3: Interests

9 - 10

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

4: Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

5: Update on Inclusion and Diversity

11 - 16

The Committee will consider an update on developments on inclusion and diversity since the adoption of the Council's new policy statement in March 2016.

Contact: David Bundy, Corporate Policy Officer – Tel: 01484 221000

6: Health and Social Care Scrutiny Panel - Work Programme Update 17 - 32

Councillor Liz Smaje, Lead Member of the Health and Social Care Scrutiny Panel will attend the meeting to provide an update on the delivery of the panel's work programme for 2016/17.

Contact: Richard Dunne, Principal Governance and Democratic Engagement Officer. Tel: 01484 221000

7: Overview and Scrutiny Management Committee Work Programme 33 - 38

To consider arrangements for the next meeting of the Committee and note the proposed agenda for the meeting.

There will be a short break and the committee will reconvene at 12:30pm to consider the next agenda item.

8: Huddersfield Town Centre Accessibility Project (12:30pm) 39 - 62

To consider information on the background and rationale for the Huddersfield Town Centre Accessibility project, including bus gates.

Contacts: Paul Kemp, Assistant Director, Investment and Regeneration Tel: 01484 221000

Richard Hadfield, Head of Strategy and Design. Tel: 01484 221000

Contact Officer: Penny Bunker, Tel. penny.bunker@kirklees.gov.uk

KIRKLEES COUNCIL

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

Monday 6th March 2017

Present: Councillor Julie Stewart-Turner (Chair)
Councillor Cahal Burke
Councillor Gulfam Asif
Councillor Ken Sims

In attendance: Councillor Erin Hill, Cabinet Member for Family Support and Child Protection
Linda Patterson, Senior Manager Improvement
Councillor Masood Ahmed, Cabinet Member for Community Cohesion and Schools
Carol Gilchrist, Head of Safe and Cohesive Communities
Chris Walsh, Safer Kirklees Manager

83 Membership of Committee

Apologies for absence were received from Fatima Khan-Shah – Statutory Education Co-optee.

84 Minutes of Previous Meeting

RESOLVED - That the Minutes of the meeting held on 13 February 2017 be approved as a correct record.

85 Interests

No interests were declared.

86 Admission of the Public

It was agreed that all items be considered in public session.

87 Update on the Work of the CSE Panel and the Corporate Parenting Board

Councillor Erin Hill, Cabinet Member for Family Support and Child Protection and Linda Patterson, Senior Manager Improvement attended the Committee meeting to provide an update on the work of the Child Sexual Exploitation and Safeguarding Member Panel and the Corporate Parenting Board. Minutes of the meetings of the CSE and Safeguarding Member Panel from 4 November 2016 were circulated. In addition the minutes of the Corporate Parenting Board held on 15 September 2016, 28 November 2016 and 16 January 2017 had been circulated for information.

Overview and Scrutiny Management Committee - 6 March 2017

Councillor Hill reported that the members of the CSE and Safeguarding Panel had undertaken training around CSE issues and dependant on member feedback would consider how similar training could be made accessible to all members. The training had come in the form of a case scenario with information on a potential issue coming in from a range of sources. Members had found it informative to understand how a situation might appear to be one thing but as further information emerges it becomes something different and needs to be addressed in a different way.

In respect of the Corporate Parenting Board Councillor Hill reported that the terms of reference had been refreshed but would require a full Council decision. There were no major changes however the frequency of meetings was proposed to be approximately twice a term.

In addition Councillor Hill reported that the Corporate Parenting Board now had a data set which would be supported by a narrative and would ensure a positive member challenge to a consistent range of information. It would enable the Board to understand trends as well as any specific areas of concern.

In considering the report Councillor Stewart-Turner advised that the draft Improvement Plan, arising from the recent Ofsted inspection, had highlighted MAACSE. The Scrutiny Committee wanted to understand how this related to the work of the Panel. Councillor Hill advised that the multi-agency CSE work had lead sponsors of each work stream. Steve Cotter, West Yorkshire Police was the lead for the CSE work steam. The CSE Panel would receive regular updates on that work. Linda Pattison advised that there was an Operational Panel that was looking at specific cases but the CSE Panel would maintain an oversight of the work and any issues arising.

The Committee continued to explore the work that had been undertaken by Chris Porter, Health Development Officer on the West Yorkshire Risk Tool which would be used in the assessment of potential CSE cases. Further development and training was under way to promote partner agencies understanding of CSE. The Management Committee welcomed the introduction of the local risk scoring tools and asked for further feedback, once embedded, and how successful the approach had been.

The Management Committee continued to discuss the need for prevention work within communities to enable a proactive approach towards early intervention. Councillor Hill responded by saying there was work ongoing to look at awareness raising with local shops and businesses. It was acknowledged that Ofsted had identified that the Council was very good at having strategies and approaches once CSE had been identified however, prevention work could be strengthened.

There followed a discussion on the robustness of the revised performance indicators given that previous indicators has failed to identify issues that had subsequently been picked up by Ofsted. Councillor Hill advised that indicators on their own would not provide a full picture, it was important they were supported by a narrative and further intelligence. However she was confident that progress was being made with the quality of data, the regularity of reporting, and the consistency of information.

Overview and Scrutiny Management Committee - 6 March 2017

The Committee noted that the CSE Panel had considered sex education in schools. The Management Committee had also identified this as an important issue and would be considering further information on the PSHE curriculum in the new municipal year. Councillor Hill emphasised that recent changes to make elements of education compulsory would help considerably in ensuring all schools were fulfilling their responsibilities. However it was important to note that it wasn't "one size fits all" for schools but most schools welcomed the range of tools and training that was available through the Local Authority. There was a brief discussion on how key messages might be shared with young people using social media. Councillor Hill reported that there is work being undertaken to develop an app to help with promoting appropriate information.

Councillor Hill continued to update on the work of the Corporate Parenting Board whose next meeting would be held in the evening at the University to enable young people from the Children in Care Council and Care Leavers Forum to attend and put forward their views on specific issues.

There was a discussion on attendance at the Corporate Parenting Board but it was noted that in September a number of other meetings were taking place as a result of Ofsted but it was decided to continue with the Corporate Parenting Board as it was felt the issues on the agenda required timely discussion.

The Management Committee was interested in understanding progress towards regional adoption structures. Councillor Hill indicated that the first meeting of the steering group, involving elected members from across the district, was scheduled for mid April. Councillor Hill offered to provide an update to the Scrutiny Committee after that meeting had taken place.

Linda Patterson provided a brief update on some operational issues including the work being undertaken by Chris Porter. Funding had been made available by the Police Commissioner to pilot West Yorkshire foster placements for young people at risk of CSE. The opportunity was currently out to market testing with a view to establishing 10 foster placements across West Yorkshire. Whilst the underpinning principle was to keep children local, in some instances it was in the best interests of the child to locate them in another authority area.

In closing, Councillor Stewart-Turner commented on the draft Improvement Plan and suggested that reference to capturing the voice of the child was not reflected within the plan. Councillor Stewart-Turner indicated that the Ad-hoc Scrutiny Panel had established that this was a significant focus of work and she felt that this should be reflected.

RESOLVED -

- 1) That Councillor Erin Hill and Linda Patterson be thanked for providing an update for the committee on the work of the Child Sexual Exploitation Safeguarding Member Panel and the Corporate Parenting Board.
- 2) That the update on the development of a data set for more effective performance monitoring be welcomed and noted.
- 3) That at the next update Councillor Hill provide further information on the progress of regional adoption approaches.

- 4) That consideration be given to the inclusion of additional information on the voice of the child as part of the improvement plan.

88 Crime and Disorder - Statutory Update

Councillor Masood Ahmed, Cabinet Member for Community Cohesion and Schools, Carol Gilchrist, Head of Safe and Cohesive Communities, and Chris Walsh, Safer Kirklees Manager attended the Committee meeting to provide an update on the delivery of the Community Safety Partnership Plan. The Management Committee noted that it was one of Scrutiny's statutory responsibilities to consider the Community Safety Partnership Plan on at least an annual basis.

The report indicated that the Community Safety Plan 2005-18 had four key outcome themes, namely:

- Increasing confidence and satisfaction
- Reducing crime
- Tackling anti-social behaviour
- Protection people from serious harm

The Community Safety Partnership worked in a collaborative way to focus on tackling issues at the earliest possible point thereby preventing them from escalation. The approach helped to prevent issues from becoming more entrenched and damaging and was a more effective use of resources. Appended to the report were details of the partnership plan performance. It was noted that the total number of crimes recorded by West Yorkshire Police in the 12 months to December 2016 was 21% more than those reported in the same period in 2015. There was an element of changes in the way that crimes had been recorded that was impacting on all police forces. The Crime Survey for England and Wales was not impacted by these changes and suggested that crime had remained relatively stable, with the long term trend remaining downwards.

Within Kirklees the CLIK survey (Currently Living In Kirklees) undertaken in 2016 provided an overview of the perception of community safety issues in Kirklees. It indicated that most people (79%) were satisfied with the area in which they lived, with residents in rural areas being the most satisfied (90%). Feelings of safety are generally higher in daylight (88%) than after dark (65%).

The appendix continued to focus on current issues and provided updates on the following areas:

- Kirklees Victims Hub/services
- Preventative services
- Early resolution services
- High risk intensive cases
- Kirklees Hate Crime Strategy
- Refresh of Kirklees Gangs Strategy

Overview and Scrutiny Management Committee - 6 March 2017

The report continued to provide an explanation of the revised approach to integrated community safety working between the Council and its partners. The new model aimed to mould services together and ensure seamless working across traditional agency boundaries. The approach had a prevention and early intervention focus which was underpinned by modern technology and the use of shared intelligence.

In discussing the report, Councillor Stewart-Turner expressed frustration that the ongoing changes to how crime was recorded had been used year on year to excuse the percentage rises in crime. Carol Gilchrist agreed to provide the Committee with the context to those changes so it would be clear which areas might have been impacted. There followed a discussion on what constituted a crime as oppose to an incident report.

The Committee noted that West Yorkshire Police were in the process of producing a report to provide a local picture around crime in the district and what was being undertaken to address the issues. This would be considered at the next meeting of the Community Safety Partnership. It was agreed that once available the report would also be shared with the Overview and Scrutiny Management Committee.

The Committee continued to explore what was provided by the Victims Hub. It was noted that a drop in service was provided two days a week which could provide face to face support, both emotional and practical. On Mondays and Wednesdays any member of the public who perceived themselves to be a victim, or a witness to crime, could attend the Victims Hub, located at the Brian Jackson Centre in Huddersfield. The Committee welcomed the proposal, through funding from the Police and Crime Commissioner, to establish a young person's victim support worker.

The Management Committee continued to discuss the definition of hate crime and explored the idea of third party reporting. It was noted that there were centres that people could go to to report hate crimes, this included the Hudawi Centre in Huddersfield.

The Management Committee discussed the refresh of the Gangs Strategy and the prevalence of the issue within the Kirklees district. It was noted that there had been a previous spike in activity which had been addressed. There was now a new resurgence of the issues that the team was working to address. The Management Committee was interested in receiving further information including data on the issue within the district.

In concluding the discussion the Committee looked at the integrated community safety working model. It was noted that all political groups had indicated that they wanted a stand alone digital platform to hold the information. This platform would enable actions to be prioritised and plotted with communication through in car and hand held technology to personnel located within the districts. This meant a much more responsive approach to tackling some issues immediately. Progress would be reviewed monthly at area team meetings and priorities set for the following month.

RESOLVED -

- 1) That Councillor Masood Ahmed, Carol Gilchrist and Chris Walsh be thanked for attending the committee to present the update on the Community Safety Partnership Plan.
- 2) That the committee be provided with a list of the changes to reporting criteria for recorded crimes.
- 3) That once available, the West Yorkshire Police report on cyber crime be circulated to the committee for information.
- 4) That a further update be considered at a future meeting on the refresh of the Kirklees gangs strategy. Carol Gilchrist to provide the committee with statistical information in relation to gangs within the Kirklees district.
- 5) That the committee be provided with recent data concerning the incidence of fly tipping within the district.

89 Community Cohesion

Councillor Ahmed, Carol Gilchrist and Chris Walsh continued to give an update on Community Cohesion work in Kirklees, being provided through the Connecting Communities Programme.

The report indicated that the Kirklees Connecting Communities Programme was an approach to building good community cohesion and community relations across the district, through four strands of work:

- Managing and monitoring community tensions
- Promoting commonality and shared belonging
- Perceptions of fairness
- Breaking barriers at a young age

The Connecting Communities Leadership Team, ensured that evidence based intelligence was in place for community cohesion and included both statistical data and qualitative information on priority areas for community cohesion interventions.

Recent examples of work to enhance cohesion included working with schools to create opportunities for children from different backgrounds to build good relationships for the future. Work with women's groups to empower and inspire women to be more active in community life. The use of a participatory budgeting model to stimulate more community activity to bring neighbours together to participate in community activities.

The Committee noted that Dame Louise Casey had undertaken a review of community cohesion, focused specifically on boosting opportunities and integration within the country. The review had published in 2016 and the 12 recommendations arising, which had implications for policy at national and local levels, were appended to the report. The Connecting Communities Programme was benchmarking its current work programme around the recommendations of the Casey review.

Overview and Scrutiny Management Committee - 6 March 2017

The Management Committee welcomed that activities to encourage the integration of different neighbourhoods were not labelled as community cohesion. It was important that they were seen as real opportunities to get to know and understand people from different communities.

The Committee discussed perceptions of fairness and the work being undertaken as part of this. Carol Gilchrist explained how staff conversations aimed to challenge common perceptions such as “no jobs for local people”. The Management Committee questioned how the programme was able to establish baselines against which progress could be measured, giving the complexity of the work strands.

The Committee also discussed how elected members were involved or received information concerning activities to bring people together. It was acknowledged that this was an area that required further consideration. There had been some engagement with District Committees and Carol Gilchrist suggested that Councillor Ahmed might join the Community Cohesion Leadership Team however it was acknowledged that the service needed to look at other ways of ensuring elected members had the opportunity to be engaged.

RESOLVED -

- 1) That the update on the community cohesion work in Kirklees, as part of the Connecting Communities Programme, to be received and noted.
- 2) That further consideration is given on how elected members are engaged in community cohesion work and have an awareness of work within the area.

90 Date of Next Meeting/OSMC Agenda Plan

The Management Committee considered arrangements for the meeting on 27 March 2017, including the initial discussion on the background to the bus gates project.

RESOLVED -

- 1) That the next meeting of the committee be held on 27 March 2017.
- 2) That the agenda plan for the meeting, including the extended session to allow for discussion of the Bus Gates project, be noted.

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KIRKLEES COUNCIL			
COUNCIL/CABINET/COMMITTEE MEETINGS ETC			
DECLARATION OF INTERESTS			
Overview & Scrutiny Management Committee			
Name of Councillor			
Item in which you have an interest	Type of interest (eg a disclosable pecuniary interest or an "Other Interest")	Does the nature of the interest require you to withdraw from the meeting while the item in which you have an interest is under consideration? [Y/N]	Brief description of your interest

Signed: Dated:

NOTES

Disclosable Pecuniary Interests

If you have any of the following pecuniary interests, they are your disclosable pecuniary interests under the new national rules. Any reference to spouse or civil partner includes any person with whom you are living as husband or wife, or as if they were your civil partner.

Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner, undertakes.

Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses.

Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority -

- under which goods or services are to be provided or works are to be executed; and
- which has not been fully discharged.

Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.

Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.

Any tenancy where (to your knowledge) - the landlord is your council or authority; and the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.

Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -

- (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
- (b) either -

the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or

if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.



Name of meeting: Overview & Scrutiny Management Committee

Date: 27th March 2017

Title of report: Update on Inclusion and Diversity

Purpose of report:

To update the Committee on developments on Inclusion and Diversity since the adoption of the Council's new Policy Statement in March 2016.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	No
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports?)	No
The Decision - Is it eligible for call in by Scrutiny?	N/A
Date signed off by <u>Director</u> & name Is it also signed off by the Assistant Director for Financial Management, IT, Risk and Performance? Is it also signed off by the Assistant Director (Legal Governance and Monitoring)?	Julie Muscroft, Assistant Director - Legal, Governance and Monitoring N/A Julie Muscroft, Assistant Director - Legal, Governance and Monitoring
Cabinet member portfolio	Cllr David Sheard Cllr Shabir Pandor

Electoral wards affected: All

Ward councillors consulted: None

Public or private: Public

1. Summary

In March 2016 Full Council agreed the new Inclusion and Diversity in Kirklees [Policy Statement](#) which set a new direction of travel for the Council. Fundamentally it was a move to a “beyond compliance” model for Inclusion and Diversity (I&D), meaning that we would not only meet our legal obligations under the Equality Act 2010 but also work towards an inclusive organisation that promotes and values diversity as an asset.

Since the adoption of the Policy Statement work has been under way to develop a long term strategy on I&D and put in place practical measures in the organisation to embed the key principles outlined in the Statement. This paper and the attached Briefing Note seeks to outline the progress made to date.

2. **Information required to take a decision**

The attached briefing note outlines the information required for the Committee to provide advice and guidance.

3. **Implications for the Council**

Ensuring I&D is integral to how Kirklees Council moves forward and supports the journey to New Council is the key driver behind the new approach. The actions taken so far to more effectively embed I&D and the developing draft Strategy and Action Plan will impact on the whole Council.

Once adopted the new strategy will support and enhance how employees, Councillors and communities work on I&D with a strong focus on moving to New Council and beyond on an informed intelligence led basis. To some degree I&D had been given less priority in recent years and the actions and future thinking contained in the attached paper aims to address this issue by giving it a stronger strategic focus supported by tangible practical actions.

4. **Consultees and their opinions**

N/A

5. **Next steps**

The attached briefing paper includes an update on progress and an outline of the new draft I&D strategy and action plan. Once finalised the new strategy and plan will be taken to Cabinet for formal approval.

6. **Officer recommendations and reasons**

For the committee to offer advice and guidance on the progress made on I&D and to offer comments and feedback on the developing new strategy and action plan.

7. **Cabinet portfolio holder's recommendations**

N/A

8. **Contact officer**

David Bundy, Corporate Policy Officer, Policy Unit
Tel: 07812 740059
Email: david.bundy@kirklees.gov.uk

9. **Background Papers and History of Decisions**

[Report to Full Council](#), March 2016 - Inclusion and Diversity in Kirklees – Work on a new policy statement for 2016/17

10. **Assistant Director responsible**

Rachel Spencer-Henshall, Director of Public Health

Briefing Note on Inclusion and Diversity
for Overview and Scrutiny and Management Committee
27 March 2017

Background:

In March 2016 Full Council adopted the new Policy Statement “From Equality to Inclusion: Our Kirklees Approach” which was the result of the work undertaken by the Council’s Policy Committee.

As a public sector organisation, we are required to comply with the Public Sector Equality Duty (part of the Equality Act 2010) which this year extends its scope to reporting on the Gender Pay Gap. However, it is not only about legal requirements around equality, we want to take a wider approach that values diversity and promotes inclusion – it’s about moving from equality to inclusion.

Our new and developing approach is based on the following principles:

- Managing Diversity to improve the ‘bottom line’
- Improved customer insight and service redesign
- Diversity will be leveraged through inclusion
 - Diversity + inclusion = improved business outcomes
- Beyond tokenism and harnessing “diversity of thought”
- Ensuring diversity is linked to how we measure performance
- Inclusive and emotionally intelligent leadership

Since the new Policy Statement went live a number of practical actions have taken place to progress the implementation of the Policy which are set out in this Briefing Paper. In conjunction with this work in under way on a 4 year Inclusion and Diversity Strategy and Action Plan, a draft of which will be tabled at the meeting.

Progress to Date:

Over the past 12 months a number of developments have taken place to help translate the I&D Policy Statement into practice.

Embedding Inclusion and Diversity

In the order to help ensure our policies, service reviews, budget process and projects incorporate inclusion and diversity we have revised and re-launched our approach to Equality Impact Assessments (EIAs). In the move away from this process being an “add on” the refreshed framework is being promoted as business tool which all services are expected to use at the beginning of a project or service reviews for example. This helps us understand the potential impact of change for different communities on an intelligence-led basis.

We now have an index of EIA’s on our website which can be located [here](#). Our website now has a distinct section on I&D which can be accessed [here](#) via the Inclusion and Diversity tab. As well as setting out the overall vision and new way of working we also have our [workforce profile](#) equality data published for some of the protected characteristic groups under the Public Sector Equality Duty. There are still issues to be resolved around the completeness of our workforce profile data.

A lot of work has also taken place to support services and employees in embracing the new I&D policy and principles. Developments include:

- A revised I&D area on our Intranet
- Enhanced guidance for employees and managers
- Learning and development “expert-led” courses on Inclusion and Diversity and EIAs which can be accessed through MiPod (our internal employee development portal)
- Revised support to Equality Employee Networks

We have also recognised that it is vital to incorporate I&D into existing mechanisms in order to mainstream the agenda wherever possible. Therefore we have strongly communicated that Inclusion is about the way we do things in Kirklees, so there’s a really important link here with our Kirklees Behaviours and Expectations:

- taking a positive, inclusive approach is very much part of all our behaviours – this is not something separate or an add-on, it’s about what we all do every day
- I&D is also within our expectations of New Council employees, managers and senior managers – for example “*I treat people with dignity and respect*” (all employees), “*I manage and support people really well. I value the diverse contributions they each bring to the team*” (managers), “*I value the knowledge, expertise and contributions of all staff...*” (senior managers)

In September 2016 Kirklees Council took part in [National Inclusion Week](#) organising an event for employees and councillors to promote diversity and inclusion. We also set simple challenges across the organisation such as “Inclusion starts with Hello!” for example asking employees to interact with someone they do not normally work with.

We have created a ‘Be Inclusive’ button on MiPod is a resource to help support employees with their thinking around inclusion and diversity, signposting to a range of different links and information. Likewise, people are now able to explore the ‘Equality, Diversity and Inclusion’ catalogue on MiPod Xtra for opportunities to raise their awareness and build understanding and knowledge – including e-learning and in-house workshops.

Developing an Equality Strategy and Action Plan

In order to build on and develop I&D further, also required by the Public Sector Equality Duty, we are putting together a 4 year strategy and action plan. The draft strategy and plan (to be tabled) sets a framework for delivery against the 7 Policy Statement areas:

- Committed and Diverse Workforce
- Positive and Inclusive Approach
- Listen and Act
- Zero Tolerance
- The Way We Do Things In Kirklees
- Inclusive Policies
- Spread The Word

It is envisaged that the finalised version will help deliver New Council and other key organizational drivers such as the Joint Health and Well-being strategy and Kirklees Economic Strategy. An Annual I&D report will be produced to monitor progress.

Issues to Consider:

The committee are asked to give their views and guidance on the following points:

- The practical activities implemented to embed the I&D Policy Statement, are they wide ranging and sufficiently robust to effect positive change moving forwards for the Council both internally and externally
- Gathering the required data from the Council's SAP system will assist to create a baseline for all protected characteristic groups and issues relating to the gender pay gap; how best could this information be used across the organisation
- Views are sought on how the draft I&D Strategy and Action Plan can help progress this agenda, comments will be particularly welcome on the specified outcomes

David Bundy
Corporate Policy Officer
Policy Unit

14.03.17

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HEALTH AND SOCIAL CARE SCRUTINY PANEL (V20)

Members: Cllr Liz Smaje (Lead Member), Cllr Fazila Fadia, Cllr Steve Hall, Cllr Judith Hughes, Cllr Andrew Marchington, Cllr Sheikh Ullah, Peter Bradshaw (Co-optee) , Christopher Horner (Co-optee), David Rigby (Co-optee), Sharron Taylor (Co-optee),

Support: Richard Dunne, Principal Governance & Democratic Engagement Officer & Helen Kilroy, Principal Governance & Democratic Engagement Officer.

POTENTIAL ISSUES IDENTIFIED FOR INCLUSION IN THE WORK PROGRAMME 2016/17

ISSUE

APPROACH AND AREAS OF FOCUS

FULL PANEL DISCUSSION ISSUES

Early Intervention and Prevention (EIP)

Investing early in prevention and early intervention of adult social care can reduce or delay the need for costly crisis intervention or care service and improve the outcomes for individuals

All Age Disability (AAD)

The All Age Disability offer refers to people with lifelong disabilities and the key aim of the programme was to ensure the best start in life, promoting health and resilience throughout life by implementing a more flexible and personalised approach with few age barriers for people with a disability.

A progress checkpoint on the EIP and AAD was considered by the Panel on the 6th September 2016 which included:

- Timeline and overview of the EIP programme and the work that has been undertaken
- Focus on Learning Disability
- An opportunity for scrutiny to have input into the draft strategy
- An update on EIP Early Help consultation and engagement
- An update on YPAT and what starting to find out from consultation so Panel can have an input into what is being developed
- That the report include progress on AAD and a summary of the implementation plan

Panel meeting 10th January 2017

The Panel considered a report giving an overview of the complex work of the Early Intervention and Prevention (EIP) programme and a current position statement. The Panel also received a presentation showing the draft EIP Budget 2016-19 and EIP workstreams and decision timelines.

The Panel agreed to receive updates on a number of EIP workstreams, namely:-

- Learning Disabilities for Adults and Children – to include Learning Disability budget; recruitment and retention and AAD – scheduled for consideration by the Panel on the 25th April 2017;
- Adults Pathway (to include supporting carers, volunteering, community capacity building, grant funding) – scheduled for consideration by the Panel in July 2017;

	<ul style="list-style-type: none"> • YPAT – short breaks and respite care – scheduled for consideration by the Panel in June 2017.
<p><u>Mental Health Services – Transformation Programme</u></p> <p>South West Yorkshire Partnership NHS Foundation Trust (SWYPFT) provides community, mental health and learning disability services to the people of Barnsley, Calderdale, Kirklees and Wakefield.</p> <p>SWYPFT is currently working through a major service transformation with a focus on : recovery; putting more people in charge of the care they get; provided more support to people when they need it; helping people to leave hospital when they are ready; and ensuring that GP’s stay at the heart of care.</p>	<p>Panel to receive an update on the progress of the wider Transformation programme with a focus on specific strands of the programme to include:</p> <ul style="list-style-type: none"> • Acute and Community (early in new municipal year to include milestones and timescales for change) • Rehabilitation and Recovery. • Specialist Adult Learning Disability Health Services. • Older People (early in new municipal year as per Acute and Community) <p>The Panel will also consider the feedback from the recent CQC inspection to include the CQC action plan.</p> <p><u>Quality Summit – 14 July 2016</u> CQC presented key findings from inspection and was followed by the Trust’s response. A plan outlining the actions that will be taken to address the issues highlighted by the inspection will be submitted to CQC by 9 August 2016. A copy of the plan will be circulated to panel members and a decision on next steps will be taken at the Panel meeting in September.</p> <p>23 September 2016 - the CQC Action Plan was circulated to the Panel, next steps to be discussed a next meeting.</p> <p>10th January 2017 - the SWYPFT CQC Inspection Core Service ‘Must Do’ action plan was circulated to the Panel for comments.</p>
<p><u>Yorkshire Ambulance Service</u></p> <p>During 2015/16 the Panel received a presentation from YAS on performance, demand and quality of services. This was followed by a more detailed analysis of performance data in Kirklees which highlighted an issue on the response times in the rural areas of the district.</p>	<p>The Panel will continue to focus on the performance, demand and quality of services with a particular focus on: the red call response times; an evaluation of the impact on any actions taken to address performance; consider the performance of NHS 111 service; and relevant workstreams from the West Yorks Urgent & Emergency Care Vanguard Programme.</p>

YAS NHS Trust has been working on a transformation agenda with stakeholders. The negotiations have seen some major changes to the service based on the challenges being faced by YAS.

Panel meeting 1st November 2016

The panel considered a presentation from YAS regarding their Transformation Programme.

The Panel agreed to receive a further update from YAS on the 25th April 2017 covering the following areas:-

- A more detailed analysis of the response times (tail end of performance); and
- The outcomes of the YAS Transformation Programme in relation to the whole of Kirklees.

Diabetes in Kirklees

Concerns were raised by the Panel in September 2015 regarding prevalence and impact of diabetes in Kirklees. Key areas of work being undertaken by Public Health, CCGs and Locala include prevention, supported self-care/education, primary care, foot care and specialist diabetes services – and on a shared equality objective on improving access, experience and outcomes for South Asian people with diabetes

Panel meeting on 8th March 2016

The Panel considered an update report on Diabetes work in Kirklees and agreed to receive:-

- Progress update on the level of amputations in North and South Kirklees, including statistics (NKCCG and GHCCG – Vicky Dutchburn to lead);
- Report from Locala on the Gold Standard foot care in Kirklees;
- That officers from Greater Huddersfield CCG and North Kirklees CCG investigate the Panel's suggestion that the Diabetes's Networks in both North and South Kirklees work together for the benefit of Kirklees, rather than being on Acute Footprints alone, and provide a progress report to a future meeting of the Panel.

Panel meeting on 12th April 2016

The Panel considered a briefing note on Diabetes related food disease and Amputations in Kirklees and agreed to consider a future report giving more detail on minor amputations.

Panel has agreed to schedule a discussion on the 4th October 2016 to include:

- More information on minor amputations to include an update on actions being taken to improve outcomes in Kirklees and reduce the incidence of diabetic foot disease and amputations;
- The approach and work that is carried out across Kirklees on eye screening;
- The role of Locala in developing a care closer to home model for diabetes;
- An update on the diabetes networks with a focus on how the networks in North and South Kirklees are working together.
- Incident statistics for Diabetes

	<p><u>Panel meeting 4 October 2016</u> The Panel presented with an update and information on actions and planned work to support people in Kirklees living with diabetes. Actions agreed at the meeting include:</p> <ul style="list-style-type: none"> • Update on actions to improve diabetic foot health to include timescales to be submitted as soon as possible – this will provide a baseline for progress at next full update. • CCGs to provide a written update for discussion by the Panel. • Public Health to confirm availability of diabetes app when MyHealthtools module on diabetes is launched later in the year. <p><u>Panel meeting 10th January 2017</u> The Panel considered an update report prepared jointly by North Kirklees and Greater Huddersfield CCGs and Locala on the current position on Diabetes in Kirklees. The Panel noted that some of the issues included within the report would come up in the discussions with Locala on the Changes to Podiatry Services – due to be considered by the Panel in March 2017 (date to be determined).</p>
<p><u>Attention Deficit Hyperactive Disorder (ADHD) – Adults</u></p> <p>Attention deficit hyperactivity disorder (ADHD) in Adults is a neurodevelopmental disorder which presents with symptoms of inattentiveness, hyperactivity and impulsiveness</p>	<p>Update reports on this issue to be considered by the Panel (briefing paper saved in Informal Meeting folder for H&SC on 9.2.16) focussing on the re-commissioning of Adult Services.</p> <p>Panel have agreed to schedule a report to be considered on the 4th April 2017.</p>
<p><u>KJSA Development</u></p> <p>KJSA is seen as the local foundation of priority setting, informing commissioning strategies and plans and helping local people to hold providers and commissioners to account. The strategy provides the framework for joint commissioning plans and specific, detailed commissioning plans for the NHS, social care and public health. The JSA was being refreshed during 2015/16.</p>	<p>Panel has agreed to schedule a discussion at the December meeting to include:</p> <ul style="list-style-type: none"> • An overview of the process that is followed in the development of the KJSA • Presenting an example of the work that is carried out on updating a section of the KJSA • Outlining the approach that is taken to implementing actions to address the issue(s) and monitoring progress. • <p><u>Panel meeting 4 October 2016</u> Panel has agreed to drop the item from the December meeting and reschedule at a later</p>

	<p>date.</p> <p>Panel have agreed to schedule a report to be considered on the 7th March 2017.</p> <p>Due to the volume of work the Panel has now agreed to move the item for inclusion in the 2017/18 Work Programme Schedule.</p>
<p><u>Care Closer to Home (CC2H)</u></p> <p>Clinical Commissioning Groups (CCG's) in Kirklees, in line with the national agenda and planning guidance are shaping proposals that will provide integrated care that is delivered at or closer to home.</p>	<p><u>Panel meeting 12th April 2016</u> – North Kirklees CCG to provide evidence on the activity that has taken place to support the plans to reduce bed capacity by 44 at Mid Yorkshire Hospitals NHS Trust.</p> <p>Panel to maintain an overview of the operational and strategic aspects of the programme across the whole of Kirklees to include:</p> <ul style="list-style-type: none"> • Assessment of capacity • Monitor progress of the implementation of the CC2H programme. <p>Panel have agreed to schedule a report to be considered on the 7th February 2017. <u>Panel meeting 7 February 2017.</u> The Panel considered an update on the implementation of the CC2H programme. The Panel requested details of the latest audit report that covers the quality and safety of services that are commissioned through Locala to establish if there are any themes that it may wish to focus on.</p>
<p><u>End of Life Care</u></p> <p>Greater Huddersfield CCG and North Kirklees CCG have set out integrated strategic priorities for end of life care in Kirklees that has included input from Kirklees Council, Kirkwood Hospice and Locala.</p>	<p>Panel to maintain an overview of the work to develop an integrated approach for end of life care in Kirklees to include:</p> <ul style="list-style-type: none"> • Assessing the consistency of standards of care and support across Kirklees. • Monitoring progress of the strategic priorities. <p>The Panel have agreed to schedule a report to be considered on the 7th February 2017.</p> <p><u>Panel meeting 7 February 2017.</u> The Panel agreed that a further update be arranged at a date to be confirmed to receive details of the service specification covering the new arrangements for the provision of End of Life Service in Kirklees.</p>

North Kirklees CCG (NKCCG) Key transformation programme

NKCCG are currently developing a number of initiatives as part of a wider transformation programme that will be designed to help support the delivery of a sustainable health and social care service across the district.

The Panel will focus on a number of elements of the transformation programme to include:

- Planned care – plans to undertake more planned activity at the Dewsbury & District Hospital
- Urgent care – Work being done to manage more effectively referrals into hospital by looking at whole pathway of care and identifying patients that could be supported and seen by primary care.
- Specific focus on plans to utilise the capacity of the Walk-in Centre in Dewsbury to help alleviate pressures in A&E.

Panel have agreed to schedule a report to be considered on the 7th February 2017.

Panel meeting 7 February 2017

The Panel considered an update on the development and implementation of the transformation programme. No further areas of focus were identified and the Panel will consider the approach to monitoring this area of work during the review of the work programme that is scheduled for 25 April 2017.

Proposed changes to the Podiatry Service in Kirklees

Locala Community Partnerships won the contract to provide podiatry services in Greater Huddersfield and are currently developing proposals that will: reduce the service locations; provide daily clinics with longer opening hours in the new locations; and review the pathway of care.

Lead Member will have initial discussions with CCG's and Locala and decide if the issue should be escalated to the wider Panel to consider if the changes are deemed to be a substantial development or variation in health service.

28 April 2016 – Lead Member has met with Locala and CCG's.

Panel meeting 1st November 2016

The Panel considered an update from Locala and Greater Hudds CCG on the proposed changes to the Podiatry Service. The Panel agreed that the proposed changes posed a significant change to public service and agreed to scrutinise the proposals.

In November 2016, the Panel requested that the Public Consultation document be amended to take account of the Panel's comments before it was sent out to the Public, as follows:-

- The Consultation Document to advise that the CCGs have delegated the responsibility to consult to Locala;
- The information included in the consultation document should refer to the 2011

	<p>Census;</p> <ul style="list-style-type: none"> • Proposal 1 should advise that the proposed changes affect the whole of Kirklees; • The proposals do not make any reference to people with mechanical mobility problems and this should be outlined, including information relating to what impact the changes will have on people which needs to be clearly explained within the proposals and consultation document; • The Consultation document refers to making some changes to Podiatry Services, but should 'set the scene' of what the proposed changes are early on in the document. • The proposals should make a connection between the early engagement and the proposed consultation. <p>The Panel agreed to hold an additional meeting of the Panel to scrutinise the proposed consultation on the changes to podiatry services in Kirklees.</p>
<p><u>Pre-Payment Cards and Direct Payments</u></p> <p>The introduction of pre-payment cards is a new initiative being explored by the Council as a potential way to address some of the issues and challenges arising from Direct Payments to people who choose to manage their own personal budgets for arranging adult support and care.</p>	<p>A report was considered by the Panel on the 6th September 2016 giving an update following the introduction of pre-paid cards as a method of administering Direct Payments (DP) to Service users.</p> <p>The Panel agreed to receive an information report on the 7th March 2017 on the Review of Direct Payments, to include information regarding the Audit.</p> <p><u>Panel meeting 7 March 2017</u></p> <p>Panel note a report that provides an update on the Direct Payments Project. The Panel agree that there is no requirement for further focus on the item and it can be shown as completed on the Work Programme.</p>
<p><u>Quality of Care in Kirklees</u></p> <p>During the 2015/16 municipal year the Panel met with CQC to discuss ways it could strengthen their working relationship and to receive an update on the inspections of health and social care providers that had taken place in Kirklees.</p>	<p>The Panel has agreed to continue to focus on the work and activity of CQC to include:</p> <ul style="list-style-type: none"> • Looking at the quality of provision of Care homes in Kirklees with a focus on those homes that have been rated as 'requires improvement' • To establish if the inspections highlight any common areas for improvement. • To arrange a further update from CQC once all initial inspections in Kirklees have

	<p>been completed (projected for September 2016) and assess the overall state of care in the district.</p> <p>Panel have agreed to schedule a report to be considered on the 4th April 2017.</p>
<p><u>Primary Care Strategy</u></p> <p>Greater Huddersfield CCG (GHCCG) and North Kirklees CCG (NKCCG) have developed Primary Care Strategies which are seen as being key elements of their respective strategic work programmes.</p>	<p>The Panel will review both strategies to include:</p> <ul style="list-style-type: none"> • Establishing if there any specific elements from the strategies that require a more detailed assessment • Monitoring the implementation of both primary care strategies • Include development of GP Federations (initial discussions to be carried out informally) and performance indicators. <p>Panel have agreed to schedule a report to be considered on the 4th April 2017.</p>
<p><u>Kirklees Sustainability and Transformation Plan</u></p> <p>NHS England is requiring every health and care system to come together, to create its own ambitious local blueprint (Sustainability & Transformation Plan) for accelerating its implementation of the Forward View.</p> <p>The local NHS planning process will have significant central money attached and Sustainability and Transformation Plans (STPs) will become the single application and approval process for being accepted onto programmes with transformational funding for 2017/18 onwards.</p>	<p>Panel to maintain a close overview of the development of the Kirklees and West Yorkshire STP and provide regular feedback to the wider Panel. Panel to consider a report on the 4th October 2016, to include:-</p> <ul style="list-style-type: none"> • An explanation (background and context) of the plan; • Details of performance indicators and how they will be monitored. • Context of how fits in with West Yorkshire Transformation Plan <p><u>Panel meeting 4 October 2016</u></p> <p>The Panel were presented with an update on the process for developing Kirklees and West Yorks STPs which includes the current financial position of CCGs. The update included details of a consultation called 'Talk Health Kirklees' which will outline plans to reduce costs and provide better value for NHS spending. Actions agreed:</p> <ul style="list-style-type: none"> • Outcomes of the Talk Health Kirklees consultation to be discussed at the meeting 6 December 2016. • Panel to receive revised version of electronic copies of the Health and Wellbeing presentation on STP following the presentations at the CCGs Governing Bodies meetings.

Talk Health Kirklees Campaign

Outline plans from Greater Huddersfield and North Kirklees CCGs to reduce costs and provide better value for NHS spending.

Panel meeting 6 December 2016

The Panel considered a report on the 'Talk Health Kirklees' Campaign outlining the current consultation process.

In December 2016, the Panel agreed to comment on the Consultation report on findings and fed back to Greater Huddersfield CCG. The Panel made the following recommendations to be considered by the CCGs:-

- That the CCGs consider the response of the Health and Social Care Scrutiny Panel and that the above issues raised by the Panel are taken into account as part of the CCGs decision making process.
- That the CCGs provide a proposal for the Scrutiny Panel which gives assurance that future consultation will be as robust as possible.

In January 2017 the Panel received a copy of CCGs response to the Panel's comments on the Talk Health Kirklees Consultation report on findings. The Panel noted that a further report would be provided by the CCGs outlining the implementation timescales – date to be determined.

The Healthy Child Programme (0-19 services)

Responsibility for commissioning 0-5 children's public health services transferred to Local Government on 1 October 2015.

The service specification was protected until the end of March 2016 which Public Health (PH) has extended for a further 12 months. As part of a review of the services PH will be developing a new 0-19 services model.

Panel to maintain an overview of on the development of the service.

1 November 2016

Panel has received information that provides an overview of the Healthy Child Programme (HCP) specification; an explanation of the procurement process; and overview of the programme works; and the process that will follow the award of contract.

An update of progress has been scheduled for the 7 March 2017 meeting.

7 March 2017.

Panel were presented with an update on the HCP. The Panel agreed to maintain an overview of the development of the service.

Wellness Model for Adults

The wellness approach goes beyond looking at single-issue, healthy lifestyle services with a focus on illness, and instead aims to take a whole-person and community approach to improving health. Based on self-care and intervening as early as possible but as late as necessary, it is clear that individuals who manage their own lifestyles are healthier, more productive, have fewer absences from work, and make fewer demands for medical and social services.

Kirklees currently commissions separate services for smoking, physical activity, obesity, self-care etc. such as PALS, Health Trainers and a variety of third sector/NHS providers. The skills needed to promote behaviour change are broadly similar and some areas (Durham, Leeds, Derby, Halton) are redesigning integrated wellness services that are able to react more flexibly to the problems presented by people and also better react to emergent concerns such as type II diabetes and cancer prevention.

The Wellness Model will support the aims of New Council to empower people to live their lives to the fullest possible potential by enabling people to increase control over their health through making changes to their lives. It will support the NHS 5 Year Forward View and Sustainability and Transformation Plans by diverting people from primary and secondary healthcare services towards prevention pathways, helping to contain rising healthcare costs. Pathways will be streamlined and consideration will be given to self-referral, drop-in and outreach approaches.

The Panel will consider a report on the 7th March 2017 focusing on the following areas:-

- Review of emerging evidence in relation to Wellness models and evidence from the Joint Strategic Assessment about levels of need and community assets that might influence the design of the model.
- Review of design principles for Wellness Model.
- Understanding possible approaches to integration of provision, including strategic and operational delivery structures.
- Review of collaborations and partnerships across public health commissioned services.
- Understanding how services outside public health commissioned services might engage with new models (social care, NHS, community engagement, third sector etc) as they emerge.
- Substance Misuse Services_- Local Authorities are now responsible for commissioning substance misuse services to meet the needs of their communities. Kirklees Council will be re-commissioning these services during 2015/16. Panel to receive updates on the re-commissioning of services; an overview of the work of this service and how this will link to the work being undertaken in developing the Wellness Model.

7 March 2017

Panel received an update on the progress of work that has taken place to develop a Kirklees Wellness Model. Panel has agreed to keep the issue on the Work Programme and for a further update to be scheduled (at a date to be confirmed) to include:

- Scoping out the detail of the Wellness Model's functions;
- Developing the details for the Service Specification;
- Producing a timeline to include key milestones and decision making;
- Understanding the outcomes and impact for service users; and
- Clarification on what services/provision will align virtually or 'work on the periphery' of the model.

<p><u>Re-Procurement of the Whitehouse Centre</u></p> <p>The Whitehouse Centre is a general practice run by Locala under an Alternative Provider Medical Services (APMS) contract and provides services for vulnerable groups who have difficulty in accessing mainstream health services.</p> <p>The centre is commissioned by Greater Huddersfield CCG who are currently embarking on a tendering process to re-procure the services provided at the centre.</p>	<p>Initial briefing to Panel to outline the process that is being followed.</p>
<p><u>CQC Inspection of Calderdale and Huddersfield NHS Foundation Trust</u></p> <p>CQC carried out an inspection of the Trust in March 2016 as part of CQC's comprehensive inspection programme. In addition to this planned programme the CQC also undertook two unannounced inspections on the 16 and 22 March 2016. The Trust received an overall rating for both hospital sites as 'Requires Improvement'.</p>	<p><u>6 September 2016</u> - Representatives from Greater Huddersfield Clinical Commissioning Group briefed the Panel on the key findings of the inspection and outlined the next steps.</p> <p>A quality summit is likely to be scheduled for October 2016 and an action plan developed by the Trust to address key issues highlighted by the inspection.</p> <p>A copy of the plan will be circulated to panel members to help inform a decision on next steps.</p> <p>10th January 2017 – copy of the action plan circulated to Panel for comments.</p>
<p>LEAD MEMBER BRIEFING ISSUES</p>	
<p><u>Robustness of the Adult Social Care System</u></p> <p>The Care Act 2014 sets out local authorities duties to assessing people's needs and their eligibility for publicly funded care and support. The process for assessments can be complex and the speed, efficiency and robustness of the approach will determine the quality of the service and the level of care and support that an individual receives.</p>	<p>The Panel will consider a report on the 6th December 2016 which will focus will focus on a number of areas of the process that is followed in Kirklees to include:</p> <ul style="list-style-type: none"> • Timescales from initial request to assessment being carried out to include volumes. • Looking at the experience and qualifications of staff carrying out the assessments • the approach/process that is followed in providing the ongoing support including how work is distributed between qualified adult social care workers and non-qualified case workers • Look at national guidance/examples of good practice.

	<p><u>Panel meeting 6th December 2016</u> The Panel considered a report on the 6th December 2016 which outlined the approach taken by Adult Social Care to improve the robustness of the Adult Social Care system. The Panel agreed to receive further information on the following areas:-</p> <ul style="list-style-type: none"> • Staff shortages within Learning Disabilities; • Milestones on how the new Quality Assurance Framework was working. <p>The Chair of the Health and Social Care Scrutiny Panel agreed to keep a watching brief on this issue and report back to the Panel when appropriate.</p> <p><u>Panel meeting 7 March 2017</u> Panel considered a briefing on the delays in provision of care packages. The Panel was reassured with the work that is being done and agreed that this aspect of adult social care can be monitored by the Lead Member.</p>
<p><u>Integration of Health and Social Care</u> The integration of Health and Social Care is at the centre of government reforms and there is a greater focus and duty by health and wellbeing boards and clinical commissioning groups to promote integration between health and social care.</p> <p>The focus on integration is strongly linked to the development and guidance indicates that there is an expectation that the STP must cover better integration with local authority services, including, but not limited to, prevention and social care, reflecting local agreed health and wellbeing strategies.</p>	<p>Lead Member to keep watching brief on the development of the Integration of Health and Social Care.</p>
<p><u>Changes to the GP Contracts and implications for Kirklees</u></p> <p>GP practices operating in the GHCCG area currently hold different contracts with NHS England and are paid different amounts for providing core GP services. PMS (Personal Medical Services) contract (which is locally agreed) includes a premium for providing additional services (over and above 'core' primary services). As a rule practices who</p>	<p><u>8th March 2016</u> – The Panel agreed to receive an update at a future meeting on the Changes to the GPs Contracts to include:</p> <ul style="list-style-type: none"> • The implications for GP Practices in Kirklees • Outlining the practices that will suffer the largest loss of funding • An overview of the overall budget <p><u>5 July 2016</u> – Panel has considered a report from Greater Huddersfield CCG on the changes to GP contracts, funding and implications for practices in Greater Huddersfield.</p>

<p>have PMS contracts are better off than those with GMS contracts. Following a review of the PMS contract all practices will be moved onto a core funding contract and to ensure equitable funding the additional funds from the PMS contracts will be more fairly distributed across all practices.</p>	<p>Panel has agreed to schedule an update at a future meeting to include the views of those practices that will be disadvantaged by the changes.</p>
<p><u>The Care Act 2014 (to include Client Financial Affairs)</u></p> <p>The Care Bill received Royal Assent on 14 May 2014 and introduces major reforms to the legal framework for adult social care. There will be major implications for the Council arising from the implementation of the Care Act 2014.</p>	<p>Lead Member to maintain a watching brief on the Care Act to include:</p> <ul style="list-style-type: none"> • Impact of the reforms on the council. • Challenges and barriers to change. • Workforce challenges. • Client Financial Affairs
<p><u>Art Psychotherapy (AP)</u></p> <p>Art Psychotherapy combines psychodynamic theories and techniques with an understanding of the psychological aspects of the creative process.</p>	<p>The AP service is currently not offered in Kirklees and the Panel has received a request to review the service and consider the benefits of establishing the service in Kirklees. Lead Member to receive details from Greater Hudds CCG on what services are commissioned by them instead of AP.</p> <p>The Panel agreed in January 2017 that there is no requirement for any further action at this stage.</p>
<p><u>NHS Dentistry</u></p> <p>This is an issue referred to the Panel by Healthwatch Kirklees who identified an issue with people in Kirklees struggling to get access to NHS Dental Services.</p>	<p>Lead Member to keep watching brief during 2016/17 municipal year. (Healthwatch Report to Health and Wellbeing Board in October 2015 on the experience of patients using NHS dentist.</p>

<p><u>Deprivation of Liberty Safeguards</u></p> <p>Deprivation of Liberty Safeguards (DoLS) are part of the Mental Health Capacity Act 2005. Last year the Panel noted that the number of DoLS applications being received by the Council was increasing.</p> <p>The increase has been due to the result of a Supreme Court Ruling which has widened the pool of those who might be considered to be deprived of their liberty.</p>	<p>Lead Member to keep watching brief and monitor figures.</p>
<p><u>Developing a working protocol with Healthwatch Kirklees and Kirklees Health and Wellbeing Board</u></p> <p>A working together protocol has been developed in recognition of the importance of the three independent bodies (Kirklees Health & Social Care Scrutiny Panel, Kirklees Health & Wellbeing Board & Healthwatch Kirklees) working together effectively.</p>	<p>Wait until Health & Wellbeing Board has completed its development session with the LGA which will include developing effective working relationships.</p>
<p><u>Mid Yorkshire NHS Hospitals Trust – Cancer Peer Review (of Unknown Primary)</u></p> <p>The NHS England Cancer Peer review, now known as the Quality Surveillance Team (QST) is a quality assurance programme for NHS Cancer Services. It is aimed at reviewing clinical teams and services to determine their compliance against national measures, as well as the assessment of quality aspects of clinical care and treatment.</p> <p>In March 2016 Mid Yorkshire NHS Hospitals Trust received a letter that formally detailed a number of serious concerns that were identified during a NHS England Cancer Peer review visit.</p>	<p>The Trust has responded to the QST with a plan that includes actions that are designed to address the serious concern. Next steps to be agreed by the Panel but could include reviewing the concerns identified and monitoring progress and delivery of the action plan.</p> <p>Panel has agreed that Lead Member will liaise with the Scrutiny lead at Wakefield Council and report back to the Panel on proposed way forward for monitoring the actions developed by the Trust.</p> <p>The Panel has also agreed to look at the work that is being developed by CCGs across the West Yorkshire to improve cancer services which include improved access to diagnostics and early diagnosis and increased screening.</p> <p>North Kirklees CCG submitted a written update which was shared with the Panel in December 2016 covering the following areas:</p> <ul style="list-style-type: none"> • Cancer work across Yorkshire and Humber including achievements; • Commissioning Cancer services across North Kirklees and Wakefield Clinical Commissioning Group;

- Quality Surveillance Team (QST) Visit – Cancer of the Unknown Primary
- Trust's response and action.

SCRUTINY AD-HOC PANELS
(being monitoring by the Health and Social Care Panel)

Review of Adult Mental Health Assessments

To understand the pathway for Adult Mental Health Assessments in Kirklees from the initial need for referral to assessment and onto treatment. In particular, to explore the current approach and effectiveness of Adult Mental Health Assessments in Kirklees.

The Ad-hoc Panel held their first meeting in April 2016 and agreed to focus on the following areas:-

- Access and service provision, eg Single Point of Access (SPA);
- Demands on services and capacity locally to respond;
- Waiting times and performance for adults accessing the services including those that are provided at home;
- Undertake research as part of the remit and seek feedback from providers of support for adults with mental health issues.

Progress updates have been provided as and when appropriate to the Health and Social Care Scrutiny Panel. A final report is scheduled for consideration by the Panel on the 7th February 2017 and approval by the Overview and Scrutiny Management Committee on the 6th March 2017.

MONITORING ITEMS

Routine follow up to previous recommendations to demonstrate Scrutiny outcomes

ISSUE

FOCUS

Sexual Health – Chlamydia Screening in Kirklees

A report by the Wellbeing and Communities Scrutiny Panel report on Chlamydia Screening in Kirklees was endorsed by Cabinet in April 2014.

The Panel have agreed to consider an update on the monitoring of recommendations on the 25th April 2017.

Tuberculosis (TB) in Kirklees

In October 2014 the Panel completed a review of TB in

In April 2016 the Panel received an update on TB in Kirklees and progress of the recommendations. The Panel has agreed to continue to monitor the situation in Kirklees

Kirklees in response to the high rates of TB in the district.

to include arranging a further update to cover:

- The work being undertaken to reduce TB rates in Bradford and Leeds and to highlight examples of good practice;
- Clarification on staffing ratios for the current nursing establishment as per the recommendations from the Royal College of Nursing;
- An action plan on the work being undertaken in Kirklees with regard to action being taken to reduce the high levels of TB in the borough.

An update report will be considered by the Panel during the 2016/17 municipal year.

Overview and Scrutiny Management Committee

Agenda Plan 2016/17

Date of Meeting	Issues for Consideration	Officer Contact
<p>Monday 13 June 2016</p> <p>9.30 a.m. – 12.00</p> <p>Mtg Room 1, HTH</p>	<p align="center">Public Items:</p> <p align="center">Approach to Scrutiny – Prioritising, Planning, Establish Work Programme Annual Report – Sign Off & Presentation to Council Re-appointment of Co-optees Dates of future meetings</p> <p align="center">Informal Items</p> <p align="center">Scrutiny Work Programme 2016/17 – Long list Ad-Hoc Mental Health – Feedback</p> <p align="center">After meeting - 12.30 – 2.00 Co-optee Stock Take</p>	<p align="center">Alaina McGlade Penny Bunker</p>
<p>Monday 4 July 2016</p> <p>10.00 a.m. – 12.30</p> <p>Meeting Room 1 HTH</p>	<p align="center">Public Items:</p> <p align="center">Kirklees Corporate Plan/ Journey to New Council (10.00) EIP Update (11.15 ish)</p> <p align="center">Informal Items</p> <p align="center">EIP District Cttee Funding (11.00 a.m)</p>	<p align="center">John Heneghan Sue Richards</p> <p align="center">Sue Richards Vina Randhawa / Jacqui Gedman</p>
<p>Monday 25 July 2016 (school holidays)</p> <p>9.30 a.m. – 12.00</p> <p align="center">HTH</p>	<p>Health and Social Care Scrutiny Panel – to agree proposed work programme for 2016/17 – to inc update on Adhoc Panel Review of Mental Health Assessments (9.30)</p> <p align="center">Cabinet Priorities 2016/17 (10am in SP’s diary)</p> <p align="center">Informal</p> <p align="center">OSMC Member Feedback Draft Comms Bulletin</p>	<p align="center">Cllr Smaje/ RD/H Kilroy</p> <p align="center">Cllr Shabir Pandor</p> <p align="center">Cllr JST Cllr JST</p>

<p>Monday 5 September 2016</p> <p>9.30am – 1.00pm ROOM BOOKED UNTIL 1.30pm</p> <p>Mtg Room1 HTH</p> <p>(EMAILED Stat Educ Co-optees)</p>	<p>CSE Panel/ /Corporate Parenting/Safeguarding of Children (9.30)</p> <p>Crime and Disorder (STAT UPDATE) (10.00 a.m.) to include Community Safety Work with vulnerable groups</p> <p>Informal</p> <p>Pre Scrutiny – Future Waste Management Contract (11.00) Pre Scrutiny - Play Strategy</p> <p>OSMC Member Feedback</p>	<p>Cllr Erin Hill/C Speechley</p> <p>C Walsh(C Gilchrist)</p> <p>Will Acornley/ Lory Hunter/ Rob Dalby Cllr JST</p>
<p>Monday 26 September 2016</p> <p>9.30 a.m. – 12.00</p> <p>Meeting Room 1 HTH</p>	<p>Housing Futures Update (9.30)</p> <p>Informal</p> <p>Economic Resilience update (10.30)</p> <p>Forward Plan of Key Decisions and Cabinet Agenda items OSMC Member Feedback</p>	<p>K Brear/ H Geldart</p> <p>K Brear/ L Beckett</p> <p>Cllr JST Cllr JST</p>
<p>Monday 17 October 2016</p> <p>9.30 a.m. – 12.00</p> <p>Meeting Room 1 HTH</p>	<p>Flood Risk – preparation for flood season (9.30)</p> <p>Performance Management (10.00)</p> <p>Complaints Annual Report (10.45)</p> <p>Informal</p> <p>Early Intervention & Prevention in Children’s Services (11.30)</p> <p>OSMC Member Feedback</p>	<p>Tom Ghee</p> <p>M Dearnley/ R Spencer- Henshall</p> <p>C Read</p> <p>Sue Richards/ Kathryn Loftus</p> <p>Cllr JST</p>

<p>Monday 7 November 2016</p> <p>9.30 a.m. – 12.00</p> <p>Reception Room HTH</p>	<p>Overview of progress in delivering MTFP (9.30)</p> <p>Asset Management Update (10.15 – 11.00)</p> <p>‘Effectiveness of Comoodle (including community assets) and feedback from users and their experiences’</p> <p>Informal OSMC Member Feedback</p> <p>Forward Plan of Key Decisions and Cabinet Agenda items</p>	<p>Adrian Lythgo/ D Hogg</p> <p>Paul Kemp/ Mark Gregory</p> <p>John Heneghan/ Duggs Carre</p> <p>Cllr JST</p> <p>Cllr JST</p>
<p>Monday 28 November 2016</p> <p>9.30 a.m. – 12.00</p> <p>Meeting Room 3 HTH</p>	<p>Health and Social Care Scrutiny Panel Work Programme</p> <p>Safeguarding Children – Annual Report TBC</p> <p>CSE Panel/ Corporate Parenting/Safeguarding of Children TBC</p> <p>Informal OSMC Member Feedback</p>	<p>Cllr E Smaje/RD or HK</p> <p>Cllr Erin Hill/ Bron Sanders/ Caroline Rhodes Cllr Erin Hill/C Speechley</p> <p>Cllr JST</p>
<p>Friday 6 January 2017</p> <p>9.30 a.m. – 2.00</p> <p>Meeting Room 3 HTH</p>	<p>PSHE curriculum in schools (9.30)</p> <p>Scrutiny Referral Request (10.00)</p> <p>Informal Ad-hoc Children’s Services – Final Report TBC</p> <p>OSMC Member Feedback</p> <p>Forward Plan of Key Decisions and Cabinet Agenda items</p>	<p>Cllr Masood Ahmed/ Gill Ellis/ Val Flintoff/ Lee Hamilton</p> <p>Penny Bunker</p> <p>Penny Bunker</p> <p>Cllr JST</p>

<p>Monday 23 January 2017</p> <p>9.30 a.m. – 12.00</p> <p>Meeting Room 1 HTH</p>	<p>Flood Risk – annual update (9.30 – 10.00)</p> <p>EIP – Final Proposals (10.00 – 10.30)</p> <p>Scrutiny Referral – Bus Gates, Terms of Reference</p> <p>Informal</p> <p>Standards Update OSMC Member Feedback Cabinet Agenda items</p>	<p>Tom Ghee</p> <p>Kathryn Loftus/ Sue Richards Cllr Smaje/HK</p> <p>P Bunker/ A McGlade</p> <p>Julie Muscroft Cllr JST</p>
<p>Monday 13 February 2017</p> <p>Meeting Room 1 9.30 a.m. – 12.00</p> <p>HTH</p>	<p>Performance Management (9.30)</p> <p>Business Intelligence (10.15)</p> <p>Safeguarding Children’s Annual Report (11.00)</p> <p>Monitoring Report on Previous Recommendations (11.30)</p> <p>Future of Ad-Hoc Panel – Children’s Services (11.45)</p> <p>Informal</p> <p>OSMC Member Feedback</p> <p>Action Log</p> <p>Forward Plan of Key Decisions and Cabinet Agenda items</p>	<p>Martin Dearnley</p> <p>John Heneghan</p> <p>Sharon Hewitt</p> <p>Alaina McGlade</p> <p>Penny Bunker</p>

<p>Monday 6 March 2017</p> <p>9.30 a.m. – 2.00 p.m.</p> <p><i>(Room booked to 2pm)</i></p> <p>Meeting Room 1 HTH</p>	<p>CSE Panel/Corporate Parenting/Safeguarding of Children (9.30)</p> <p>Crime & Disorder (STAT ITEM) (10.15)</p> <p>Community Cohesion (11.00)</p> <p>Informal</p> <p>Economic Resilience (11.30)</p> <p>OSMC Member Feedback</p>	<p>Cllr Erin Hill/C Speechley</p> <p>C Walsh/C Gilchrist</p> <p>C Walsh/C Gilchrist</p> <p>L Beckett/ K Brear</p> <p>Cllr JST</p>
<p>Monday 27 March 2017</p> <p>9.30 a.m. – 3.00 pm</p> <p>Meeting Room 1 HTH</p>	<p>Equality & Diversity Strategy (9.30)</p> <p>Health and Social Care Scrutiny Panel Work Programme (10.15)</p> <p>OSMC Work Programme</p> <p>Informal</p> <p>OSMC Member Feedback (11:00)</p> <p>Cabinet Agenda items (11:15)</p> <p>BREAK (11.30-12.30)</p> <p>Bus Gates – Meeting 1 (12.30)</p>	<p>John Heneghan/ David Bundy Cllr Smaje/ RD/HK</p> <p>Penny Bunker</p> <p>Cllr JST</p> <p>Richard Hadfield/ Paul Kemp</p>
<p>Monday 10 April 2017</p> <p>MTG RM 3 BOOKED 9.30 a.m.</p>	<p>Bus Gates review – Meeting 2 (Stakeholder evidence)</p>	

<p>Monday 24 April 2017</p> <p>9.30 a.m. – 12.00</p> <p>Meeting Room 1 HTH</p> <p>CM'S To Be Invited</p>	<p>Economic Resilience – Part 2 (9.30)</p> <p>Education Attainment – Learning Landscape (10.15)</p> <p>Cabinet End of Year update (11.00)</p> <p>CAMHS Adhoc – progress on Action Plan (11.45)</p> <p>Informal</p> <p>Final report on Ad-hoc Panel on Review of Mental Health Assessments (12.15)</p> <p>Bereavement Services Task Group - Final report (12.30)</p> <p>Draft outline of Annual Report</p> <p>Action Log</p> <p>OSMC Member Feedback</p>	<p>Kim Brear/ Clare O'Regan</p> <p>Jo-Anne Sanders/ Liz Singleton Cllr Sheard</p> <p>Cllr C Burke/ Tom Brailsford</p> <p>Cllr Smaje/HK</p> <p>Cllr C Burke</p> <p>Penny Bunker</p> <p>Cllr JST</p>
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Potential Future items: Local Plan (Briefing 2.9.16, at Council 12th October)

Ad Hoc Panels: Kirklees statement to the Post 16 Education Area Review (to complete Phase 1 April 16) **NEED TO COMPLETE FINAL PART OF WORK**
 Adult Mental Health Assessment Processes (Commenced April 16)
 Ad-Hoc Panel - Children's Services – Phase 1 complete January 2017 / Phase 2 to determine
 Bereavement Support Task Group (finishing work October - February 17)
 Bus Gates (March – May 17)

To programme: PSHE – further meeting to be arranged to look at wider PSHE issues (new municipal year)
 Revised approach to Policy Development – CPB as pilot
 Overarching approach to communities (to include an update on Comoodle to see the whole picture) – **JULY (TBC)**
 Young People and Youth Services (what offer is available to youth's locally, what is it like being a youth in Kirklees) - **JULY (TBC)**
 Vulnerable People and preventing homelessness and supporting people – **AUGUST (TBC)**
 District Committee Funding and Devolution – **AUGUST (TBC)**
 Flood Risk Management Preparation **OCTOBER (TBC)**

Scrutiny Review of Bus Gates Project

ToR	Requirement	Covered in
1	To understand the rationale for the bus gate proposals	Document 1
2	To consider how the proposals were developed including any engagement activity	Document 1 & Document 2
3	To consider the consultation process, including the statutory requirements, promotion of the proposals and responses received	Document 2 & Document 3
4	To examine how responses to the consultation were considered	Document 3
5	To consider the proposals for the evaluation of the project against the anticipated outcomes, feedback and impacts.	Document 4

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The Background and Rationale for the Huddersfield Town Centre Accessibility Project (including Bus Gates)

It is widely recognised and documented in national and international technical documents, that reducing car dominance and providing improved public transport and walking and cycling facilities within towns and cities generates benefits in terms of health and economic investment potential.¹

Reducing the dominance of the car and providing higher quality spaces for people to enjoy and walk around can have an effect on the amount of time people spend there. A report published by CABI (2004) shows that a high-quality public environment can have a significant impact on the economic life of urban centres big or small, and is therefore an essential part of any successful regeneration strategy.

For general health benefits the Government has also become increasingly focussed on encouraging the population to become more active and carbon efficient, particularly by encouraging walking and cycling, but also by becoming less reliant on the car.

The Stern Review on the Economics of Climate Change and the Eddington Transport Study were published in 2006 (DfT, 2006a; HM Treasury, 2006), followed by the Department for Transport's response, Delivering a Sustainable Transport System (DfT, 2008c) as well as its Low Carbon Transport Strategy (DfT, 2009c). Government-wide, a multitude of reports set out recommendations to tackle the health and environmental crises, including through increased levels of cycling. These were consolidated in the White Paper of 2011: "Creating Growth, Cutting Carbon"²

To facilitate the increased level of walking and cycling, the Government produced in 2010, a Local Sustainable Transport Fund³ which allowed local authorities outside London to bid for funding to support packages of transport interventions that support economic growth and reduce carbon emissions in their communities as well as delivering cleaner environments and improved air quality, enhanced safety and reduced congestion.

¹ Transport, Physical Activity and Health: Present knowledge and the way ahead, by Roger L. Mackett and Belinda Brown. 2011. Available from: <https://www.ucl.ac.uk/news/pdf/transportactivityhealth.pdf>.

<http://thegreatbritishhighstreet.co.uk/pdf/Successful-Town-Centres.pdf?2>

See list in appendix 1 for a more comprehensive reference list

² <https://www.gov.uk/government/publications/creating-growth-cutting-carbon-making-sustainable-local-transport-happen>

As demonstrated in the timeline below, the provision of a town centre environment that people can easily access and enjoy and one that can be safely navigated around has long been at heart of Kirklees council thinking for Huddersfield.

The Council has also always been aware that a balanced approach is required to satisfy the multiple requirements of users of the town centre, by maintaining not only access to the town for all modes of transport, but also levels of parking both on and off street.

The following timeline shows how the Councils thinking and implementation has developed in recent times:

2004 In 2004 Kirklees Council commissioned an “Urban Renaissance Strategic Development Framework: A public Real Strategy for Huddersfield”.

Working closely and engaging with local political, business and community interests, a set of objectives and principles was established:

- Creation and maintenance of high quality buildings and public spaces is a key to the renaissance of the town centre;
- Everyone must be able to move conveniently and comfortably around the town on foot;
- The town centre must be a unified whole; and
- Movement, activity and appearance provide the essential ingredients around which a public realm strategy can be composed.

It was proposed that overall these objectives and principles should all complement each other and connect up a town centre that works for everyone.

2009 The first project to emerge from the Strategic Development Framework was a scheme for St George’s square to create public space in front of the Railway Station. This scheme, implemented in 2009 sought to lessen the dominance of vehicles travelling through the Square by introducing a restriction for through traffic, but allowing **loading, access and taxis**.

This complemented the **existing** bus only restrictions on Westgate between Railway Street and John William Street in one direction, **which had been in place since 1983**⁴ and on Kirkgate between John William Street and Lord Street/Venn Street in both directions, which had also been in place since 1983. **These and the 2009 restrictions are shown on the accompanying plans.**

2010 As part of the preparation for a Local Development Framework, Kirklees Council commenced development of a Huddersfield Area Action Plan in 2010. The purpose of the AAP was to provide a framework to identify, coordinate and prioritise further opportunities (leisure, retail and culture developments, public realm and highway schemes) within the town centre.

⁴ KMC Traffic Regulation (no.11) Order 1983, Statement of Reasons)

During the development of the Area Action Plan, there were two stages of public consultation:

1. November/December 2009- Issues and Options covering reasonable alternatives
2. Autumn 2010- Consultation on one preferred option, based on responses to stage 1

The **aims and objectives of the consultation on the Huddersfield Town Centre Area Action Plan** were to:

- Find out people's current likes and dislikes about Huddersfield town centre in terms of access, shopping, services, built environment, transport, culture and recreational activities
- Find out what people think is important in making the town centre a good place to live, work and visit in the future
- Assess the views of people on the issues and options presented to them
- Ask people to suggest alternative options to those proposed.

The consultation considered 6 broad themes:

- The Area Action Plan boundary and character areas
- Shopping and Services
- Working
- Living
- Movement
- Environment.

For the movement theme, the following elements were consistently raised:

- **Increased frequency, quality, cost and reliability of public transport**
- **An easier centre to walk and cycle around** by making pavements easier to walk on by improving surfaces, reducing clutter, providing cycling routes across the town centre and providing links across major roads to outlying areas such as the University.
- **More pedestrianised streets in the centre** by wholly pedestrianising the town centre inside the ring road, pedestrianising specific streets and considering the roofing of streets.
- **Making alterations to existing roads** either to accommodate more vehicles, i.e. two lanes instead of one or to accommodate walking and cycling. Modifying the ring road to lessen its impact on the town centre was also considered.
- **Improved parking options for the town centre** including an increased number of car parking spaces, reduced prices or more flexible pricing and the introduction of park and ride schemes.

Informing the development of the emerging Area Action Plan and as a response to tissues raised in the consultation a number of supplementary technical documents were prepared:

- Huddersfield Conservation Area Appraisal
- Huddersfield Urban Design Study
- Huddersfield Town Centre Public Transport Accessibility Study

The Huddersfield Town Centre Public Transport Accessibility Study was developed to:

- inform the council of options to increase the reliability of public transport;
- to lessen the dominance of private vehicles in the town and to use the outcomes to:
 - improve the urban realm and to link disparate sections of the town together, which hitherto had been split by busy, vehicular traffic-dominated roads.

Observations undertaken during the study showed quite clearly that buses experienced significant delay accessing and getting through Huddersfield Town Centre, particularly from Southgate along Kirkgate and Westgate.

To facilitate the option of reducing vehicle dominance; the study looked at enforcing the **existing** traffic management measures on Westgate, Kirkgate and Railway Street. These were not being enforced by the police and the Council did not have the legal powers to enforce, except by using cameras.

In addition it was proposed to introduce **one** new bus only section of road on High Street/Ramsden Street between Market Street and Cooperation Street. This new section was proposed as a result of delay suffered by buses around Peel Street and as a way of better linking pedestrian access to the two sides of New Street.

These traffic restriction proposals, (the ones actually implemented in 2015 and enforced by bus gates) are shown on the accompanying plan. It should be noted that when comparing the 1983, 2009 and 2015 restrictions around Westgate and Kirkgate, there has been very little change to the access arrangements since 1983.

Enforcing existing bus priority traffic management restrictions would, it was felt, result in both improved bus reliability and a better pedestrian environment.

However to ensure a balanced approach to the needs of all users of the town centre, the scheme was designed such that:

- only one extra bus gate would be provided, ensuing that levels of access to the town centre would legally, by and large be similar to what they were before the enforcement commenced. (See accompanying plan).
- A critical issue was the numbers of on-street car parking spaces provided across the town centre. In the final 2015 scheme , pay on street car parking

was reduced by 11 spaces, but to offset this loss, the scheme provided 7 additional blue badge bays and 18 new spaces in loading bays.

2012 In 2012 specific funding became available from Central Government's Department for Transport Highways grant. This is monies paid to Local Highway Authorities and is provided for small transport improvement projects such as road safety schemes, bus priority schemes, walking and cycling schemes and transport information schemes.

There are three main reasons therefore why the Council chose to consider enforcing a series of bus only traffic management restrictions within the town centre:

1. It has been a desire to seek to reduce pedestrian/vehicle conflict and to improve the environment for pedestrians in the town centre that started in 1983 and had been confirmed by recent development work;
2. A funding opportunity for transport improvement schemes was available in 2012 and a decision was taken to bring forward and implement a highway scheme that would further facilitate the development of Huddersfield in line with the emerging Area Action Plan; and
3. The issue of poor air quality was starting to develop as a major national health concern, with town centres and other residential areas, where mixing of slow moving traffic with people being seen as areas of particular concern.

2014 In June Cabinet was asked to consider proposals for pedestrian connectivity, public transport accessibility and traffic restrictions in Huddersfield town centre in line with the above development work.

The report highlighted --- **“that high quality, safe, easy access and connectivity are amongst the most important building blocks of a sustainable and thriving economy”**

and that the proposals

“ were concerned with improving public transport reliability and the pedestrian experience of the town.”

The report was approved.

Plans to be referred to are :-

- Ref – 1C (1983)
- Ref – 1D (2004)
- Ref – 1E (2007)
- Ref – 1F (2014)

Appendix 1

Other Health References

- Briefing Note: Obesity and life expectancy, by National Obesity Observatory. 2010. Available from: http://www.noo.org.uk/uploads/doc/vid_7199_Obesity_and_life_expectancy.pdf.
- Obesity and overweight, by World Health Organization. Available from: <http://www.who.int/mediacentre/factsheets/fs311/en/>.
- Benefits of Walking, by coolwalking. 2013. Available from: <http://coolwalking.com/benefits.html>.
- Health benefits of physical activity: the evidence, by Darren E.R. Warburton, Crystal Whitney Nicol and Shannon S.D. Bredin. 2006. CMAJ. Available from: <http://www.ncbi.nlm.nih.gov/pmc/articles/PMC1402378/>.
- Just 15 Minutes of Exercise a Day May Add Years to Your Life, by Meredith Melnick. 2011. TIME. Available from: <http://healthland.time.com/2011/08/16/just-15-minutes-of-exercise-a-day-may-add-years-to-your-life/>.

Other Improved Economic Investment Potential References

- Pedestrian Propulsion, by Steve Mouzon. 2009. Original Green. Available from: <http://www.originalgreen.org/blog/pedestrian-propulsion.html>
- The pedestrian pound. The business case for better streets and places, by Living Streets. 2014. Available from: http://www.livingstreets.org.uk/media/1391/pedestrianpound_fullreport_web.pdf.
- Shoppers and how they travel, by Sustrans. 2006. Available from: <http://www.tut.fi/verne/wp-content/uploads/Shoppers-and-how-they-travel.pdf>.
- Pedestrian and bicycle infrastructure: a national study of employment impacts, by Heidi Garrett-Peltier. 2011. PERI. Available from: http://www.peri.umass.edu/fileadmin/pdf/published_study/PERI_ABikes_June2011.pdf.
- <https://www.designcouncil.org.uk/sites/default/files/asset/document/the-value-of-public-space1.pdf>

SUMMARY OF CONSULTATION UNDERTAKEN and DECISIONS MADE IN RESPECT OF HUDDERSFIELD TOWN CENTRE CONNECTIVITY PROJECT

DATE OF ACTIVITY	ACTIVITY	EVIDENCE REQUIRED
21 ST June 2011	Cabinet Report - Report on the WY Local Transport Plan and Highways Capital Plan 2011/12 to 2015/16. Funding for Huddersfield Town Centre scheme identified in 5 year Highways plan.	Ref 1A – Cabinet Report Ref 1b – Decision Summary Traffic Measures in place: Ref 1c - 1983 Ref 1d - 2004 Ref 1e - 2007 Ref 1f - 2014
- July 2011	Meeting of Highways Disability Liaison Group. - Highways representative attended the meeting to brief the group on proposals for the town centre, including enforcement. Group asked to be kept informed as the scheme progressed.	Ref 2a - Disability Liaison Group meeting summary 28 Nov 2011.pdf
21 Feb 2013 and 9 May 2013	Pre consultation meetings with Huddersfield - - Town Centre Partnership Ltd <i>(membership organisation for businesses/retailers in the town centre , who at that time were the main active representative group for business activity in Huddersfield town centre. They had approx. 150 business members, including large and small businesses).</i>	Ref 3a – Notes of meeting

	<ul style="list-style-type: none"> - The council presented the scheme proposals to the meeting, with the main concerns raised by the group being – potential car parking space reduction and asking for a review of Traffic Regulation Orders across the town centre to simplify matters. 	
21st and 24th January 2014	<p>Councillor pre-consultation briefings .</p> <ul style="list-style-type: none"> - All councillors from 7 local wards invited to a meeting prior to consultation materials being published – wards were Almondbury, Ashbrow, Crosland Moor and Netherton, Dalton, Greenhead, Lindley, Newsome. - All 21 councillors were also sent a copy of the consultation booklet. 	<p>Ref 4a – Consultation Booklet Ref 4b – Area 1 Consultation Plan (Kirkgate/ Westgate) Ref 4c - Area 2 Consultation Plan (High Street)</p>
3rd to 15th February 2014	<p>Public consultation on the scheme.</p> <p>Information booklet circulated to every business and residential premise within the curtilage of the town centre (2073 addresses).</p> <ol style="list-style-type: none"> 1) Covering letter with booklet setting out dates for exhibitions. 	<p>Ref 5a – letter sent to town centre occupants Ref 5b - Mail merge lists</p> <p>Ref 4a – Consultation Booklet – went out Ref 4b – Scheme Plan – on web site Ref 4c – on web site</p>

	<p>2) Exhibitions held in Packhorse Centre between 11am and 2pm on Monday 10th, Tuesday 11th, Thursday 13th and Saturday 15th February 2014</p> <p>3) Email address set up to receive consultation comments.</p> <p>4) Booklet and scheme plans put on Council website including on the main advertising banner, Involve and Facebook.</p> <p>Feedback could be made via email, online comments, in writing and via forms at the exhibition events.</p>	
4th February 2014	<p>Targeted Consultation</p> <p>Letter and Consultation booklet sent to all members of the Disability and Older persons group informing them of the consultations, exhibition dates and asking for comments.</p>	<p>Ref 6a - Example letter to disability & older persons group</p> <p>Ref 6b - mailing list</p> <p>Ref 4a - booklet sent out with letter</p> <p>Ref 7a – Copy of Equality Impact Assessment</p>
May 2014	<p>Consultation with taxi representatives</p> <p>Emails to taxi representatives with regard to scheme proposals - no comments</p>	<p>Ref 8a - Email to Mr Mukhtar</p> <p>Ref 8b - Email to Mr Nadeemis</p> <p>Ref 8c – email to Mr Cahal</p>

	raised.	
Feb to May 2014 Consultation Feedback	<ul style="list-style-type: none"> 1) General Public & Businesses 2) Disability and Older Persons Group 3) Taxi Representatives 4) Major Organisations 	<p>Ref 9a – Feedback summary public and businesses</p> <p>No responses received directly from this group; however responses were received about disabled parking and access from the general public via the online feedback and are included in Ref 9a above. See also Cabinet Report Ref 10a.</p> <p>No Responses received</p> <p>Ref 9b - Confederation of Passenger Transport Ref 9c - Huddersfield University Ref 9d - Kirklees College Ref 9e - Road Haulage Association Ref 9f - Sustrans Ref 9g - Yorkshire Tiger Bus Company</p>
6th June 2014	<ul style="list-style-type: none"> - Report to Cabinet - Report requesting Cabinet to consider the proposals for pedestrian and public transport accessibility and connectivity improvements and traffic restrictions in Huddersfield Town Centre, including the bus gate proposals. - The report explained the format and 	<p>Ref 10a - Cabinet report Ref 10b - Decision summary</p>

	<p>process of the public consultation process.</p> <p>It summarised that the majority of the enquiries received during the consultation centred on the public's understanding of how businesses, shoppers and visitors to the town centre could continue to get to the areas that they wished to access.</p> <ul style="list-style-type: none"> - The key issues and concerns that came from the consultation were around – access to St Peters Church , disabled parking , loading facilities in St Georges square , further pedestrianisation requests and cycle connectivity. - The report also highlighted that the consultation included direct mailing to 2073 addresses within the ring road, internet information, the exhibitions and the facebook page. Around 100 consultees visited the exhibitions with 10 comment forms returned and 70+ comments received electronically. 	
<p>19th January 2015</p>	<p>Legal Traffic Regulation Order Advertised (TRO).</p> <p>This is the statutory process that has to be undertaken to allow alteration of parking and waiting restrictions in the town centre as well</p>	<p>Ref 11a - TRO (No 17) 2014 Ref 11b - TRO (NO 18) 2014</p> <p>Ref 11c – Example TRO Plan</p>

	<p>as moving traffic restrictions and new bus gate access restrictions. It involves public notices being published on street and in the press and allows anyone 21 days to object to the proposed TRO.</p> <p>One objection was received re access to a premise impacted by the proposals. After discussions with the objector they were not prepared to withdraw their objection and therefore the matter was referred to Cabinet Committee Local Issues for a decision.</p>	<p>NB There were 22 separate plans detailing the TRO's covering the town centre, the above example shows an area of High Street</p>
<p>15th April 2015 --</p>	<p>Objection report to Cabinet Committee - Local Issues.</p> <ul style="list-style-type: none"> - Report presented at the Committee meeting detailing the objectors objection and their reasons, allowing local ward Councillors to comment on the objection and offering the committee options as to the way forward. In this instance the objection was over-ruled. 	<p>Ref 12a - Cabinet Report Ref 12b - Decision summary</p>
<p>May 2015 to Dec 2015 Onwards</p>	<p>Start of Work letters</p>	<p>Ref 13a – Example start of works letters High Street</p>

	<ul style="list-style-type: none"> - Rolling programme of “Start of works letters” issued to the properties in the areas of work affected as the works in advance of works commencing throughout the town centre. 	<p>Ref 13b – Example start of works letters Westgate and Kirkgate</p> <p>Ref 13c – Start of works letters schedule</p>
January / February 2016	<p>Camera switch on</p> <ul style="list-style-type: none"> - In advance of Bus Gate enforcement, map based leaflet made available on council website to advise drivers of new bus gates and routes to be able to avoid them. 	<p>Ref 14a – Bus Gates Information leaflet</p> <p>Ref 14b - Twitter 21 Jan 2016</p> <p>Ref 14c - Twitter 25 Jan 2016</p> <p>Ref 14c - Twitter 29 Jan 2016</p>
1st February 2016	<p>Bus Gate cameras switched on</p> <ul style="list-style-type: none"> - Warning notices sent out to non-compliant drivers for several weeks before legal enforcement commenced. - Variable Message Sign trailers also located at four different locations on Ring Road to warn drivers of new Bus Gates installations. 	<p>Ref 15a - Location of Variable Message Signs</p> <p>Ref 15b – Example warning letter</p> <p>Ref 15c – screen print of Bus Gates info web page</p>
21st March 2016	<p>Bus Gates live</p> <ul style="list-style-type: none"> - Enforcement commenced. This is when the council actually started issuing PCN notices to drivers who contravened the restrictions. 	

Summary of how the Huddersfield town centre proposals were developed, consultations undertaken (statutory and non-statutory) and how the responses received were considered.

21ST June 2011 -- Report to Kirklees Council Cabinet meeting
Report on the WY Local Transport Plan and Highways Capital Plan 2011/12 to 2015/16.
Funding for Huddersfield Town Centre scheme identified in 5 year Highways plan.

July 2011 -- Highways Disability Liaison Group.
Highways representative attended the meeting to brief the group on proposals for the town centre, including enforcement. Group asked to be kept informed as the scheme progressed.

9th May 2013 -- Pre consultation meeting with Huddersfield Town Centre Partnership Ltd (membership organisation for businesses/retailers in the town centre , who at that time were the main active representative group for business activity in Huddersfield town centre. They had approx. 150 business members , including large and small businesses).
The council presented the scheme proposals to the meeting, with the main concerns raised by the group being – potential car parking space reduction and asking for a review of Traffic Regulation Orders across the town centre to simplify matters.

21st and 24th January 2014 – Councillor pre-consultation briefings .
All councillors from 7 local wards invited to a meeting prior to consultation materials being published – wards were Almondbury, Ashbrow, Crosland Moor and Netherton, Dalton, Greenhead, Lindley and Newsome.
All 21 councillors were also sent a copy of the consultation booklet.

3rd to 15th February 2014 -- Public consultation on the scheme .

- 1) Information booklet circulated to every business and residential premise within the curtilage of the town centre (circa 3000 addresses).
- 2) Covering letter with booklet setting out dates for exhibitions.
- 3) Exhibitions held in Packhorse Centre between 11am and 2pm on Monday 10th, Tuesday 11th, Thursday 13th and Saturday 15th February 2014
- 4) Email address set up to receive consultation comments.
- 5) Booklet and scheme plans put on Council website including on the main advertising banner, Involve and Facebook.

Feedback could be made via email, online comments, in writing and via forms at the exhibition events.

4th February 2014 -- Letter and Consultation booklet sent to all members of the Disability and Older persons group informing them of the consultations, exhibition dates and asking for comments.

13th March 2014 -- Consultation meeting and e-mails to taxi representatives with regard to scheme proposals -- no comments raised.

6th June 2014 -- **Report to Kirklees Council Cabinet meeting.**

This was the report requesting Cabinet to consider the proposals for pedestrian and public transport accessibility and connectivity improvements and traffic restrictions in Huddersfield Town Centre, including the bus gate proposals.

The report explained the format and process of the public consultation process.

It summarised that the majority of the enquiries received during the consultation centred on the public's understanding of how businesses, shoppers and visitors to the town centre could continue to get to the areas that they wished to access.

The key issues and concerns that came from the consultation were around – access to St Peters Church , disabled parking , loading facilities in St Georges square , further pedestrianisation requests and cycle connectivity.

The report also highlighted that the consultation included direct mailing to 3000 addresses within the ring road, internet information, the exhibitions and the council's facebook page. Around 100 consultees visited the exhibitions with 10 comment forms returned and 70+ comments received electronically.

Comments received through the consultation channels -- their consideration/ alteration

As mentioned above, the majority of the 180 enquiries received during the consultation centred on the public asking how businesses, shoppers and visitors to the town centre could continue to get to the areas that they wished to access. Various telephone conversations/ e-mail exchanges occurred with these respondents, but when it was explained and demonstrated to them that they would still be able to get to the location they wanted to in the future – albeit they may have to go a different way to get there, most respondents appeared satisfied with the proposals.

The more complex issues and concerns that came out of the consultation and through which subsequently involved changes to the councils initial proposals, are set out in the Table below:-

Issue	Concern	Proposed Change(s)
Access to St Peter's Church	The alternative route for funeral corteges was considered to be undignified	The existing traffic direction on Byram Street was retained and vehicles forming part of a cortege would be classed as authorised vehicles. Authorised Vehicle status will also extend to other official cars that attend for church services e.g. wedding cars.
Disabled Parking	It was felt that there	Permit Holder' parking on Corporation Street

	was a lack of disabled parking within the town centre and concerns were raised about the conversion of the disabled only parking on Corporation Street to Pay and Display spaces along with the loss of two disabled only parking spaces on Peel Street.	was converted to 'Disabled Only' instead of to Pay and Display . The two disabled only spaces on Peel Street were to be retained.
Loading Facilities in St Georges Square	Concerns were raised about a lack of loading facilities in St Georges Square.	The 'Rail Replacement Service Only' bus stop on Railway Street will be converted to a loading bay.
Pedestrianisation	Requests were made to pedestrianise Cloth Hall Street, part of John William Street and the remaining part of New Street.	A feasibility study to investigate options for pedestrianising these areas is proposed.
Cycling Connectivity	Concerns were raised regarding poor cycling connectivity across the ring road and through the town centre.	Three pilot projects are proposed to be introduced to the town centre proposals and were described in more detail in another part of the report.

Verbal and written opinions received from ward councillors are shown in Appendix 1

Statutory Consultations on Traffic Regulation Order. (TRO)

19th January 2015 – Legal Traffic Regulation Order Advertised (TRO) .

This is the statutory process that has to be undertaken to allow alteration of parking and waiting restrictions in the town centre as well as moving traffic restrictions and new bus gate access restrictions. It involves public notices being published on street and in the press and allows anyone 21 days for anyone to object to the proposed TRO.

One objection was received regarding access to a premise impacted by the proposals. After officer discussions with the objector they were not prepared to withdraw their objection and therefore the matter was referred to Cabinet Committee Local Issues for a decision.

15th April 2015 -- Cabinet Committee Local Issues Meeting.

Report presented to the Committee detailing the objectors objection and their reasons , allowing local ward Councillors to comment on the objection and offering the committee options as to the way forward . In this instance the objection was over-ruled.

Construction Works Consultation

May 2015 to Dec 2015 Onwards

Rolling programme of “Start of works letters” issued to the properties in the areas of work affected as the works in advance of works commencing throughout the town centre.

January / February 2016 -- In advance of Bus Gate enforcement camera switch on , map based leaflet made available on council website to advise drivers of new bus gates and routes to avoid them .

1st February 2016 -- Bus Gate cameras switched on and warning notices sent out to non-compliant drivers for several weeks before legal enforcement commenced. Variable Message Sign trailers also located at four different locations on Ring Road to warn drivers of new Bus Gates installations.

21st March 2016 -- Bus Gates went live and enforcement commenced. This is when the council actually started issuing PCN notices to drivers who contravened the restrictions.

Appendix 1

Written and verbal comments received from Councillors

Written comments received:

- I hope that proposals will help the Mayor to maintain the high standards we expect, and to promote the right public image both at the town hall and at the Parish Church.
 - I hope you are able to find ways to ensure people using the church for significant events can be accommodated.
 - I'm glad to see consideration given to how we can reduce the amount of vehicles who ignore the no left turn leaving Market Street opposite the Civic Centres
 - In addition to the proposals, I'd like consideration given to pedestrianising the area at the junction of Cloth Hall Street and New Street, as I think the mix of pedestrians and vehicles here puts people at risk.
 - While removing parking in the Cloth Hall Street and Market Place part of town, it would be helpful to increase parking in the Media Centre part of town.
 - Lastly, I think it's important to find alternatives to accessing the car park at the back of the George Hotel, which probably means some agreement with the land owners so access can be made across the long stay car park off Fitzwilliam Street
-

Verbal comments received:

- Proposals supported but would like to see Cloth Hall Street pedestrianised
- Proposals supported but would also like to see Cloth Hall Street pedestrianised and advanced information for drivers of parking space availability placed along peripheries of Ring Road so that drivers can make a more informed decision before they join the ring road.

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Proposals for Evaluation -- Huddersfield Town Centre Connectivity Project

The Council will evaluate the implementation of the Huddersfield Town Centre Connectivity Project in April / May 2017 and will report to Cabinet with the overall findings in June / July 2017.

Information to be considered as part of the evaluation process will include :-

- Operation of the Bus Gates (PCN`s issued / No of vehicles passing)
- Footfall figures for the town centre
- Car Parking figures for the town centre
- Bus timings on affected routes
- National , regional and local factors affecting economic trading position in Huddersfield town centre
- Air Quality on affected routes

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